



JACKIE CONTRERAS, Ph.D.
Interim Director

County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES

425 Shatto Place, Los Angeles, California 90020
(213) 351-5602

May 31, 2011

To: Supervisor Michael D. Antonovich, Mayor
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Don Knabe

From: Jackie Contreras, Ph.D.
Interim Director

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NOTICE OF INTENT TO NEGOTIATE A SOLE SOURCE CONTRACT WITH LOS ANGELES HOMELESS SERVICES AUTHORITY

This is to inform your Board that the Department of Children and Family Services (DCFS) intends to commence negotiations for a sole source contract with Los Angeles Homeless Service Authority (LAHSA) on June 9, 2011. Per County guidelines, DCFS is notifying your Board of its intent to enter into a Procurement by Negotiation sole source contract of more than \$250,000.

LAHSA is a Joint Powers Authority established in 1993 as an independent agency by the County and the City of Los Angeles. LAHSA is the lead agency in the Los Angeles Continuum of Care, and coordinates Federal, State, County and City funds for programs providing shelter, housing and services to homeless persons in Los Angeles City and County.

California Department of Social Services (CDSS) contracting regulation OPS 01-02 Sections 23.650.1.11 and 23-650.1.14 permit DCFS to enter into Procurement by Negotiation with government agencies, of which LAHSA is determined to be one. The contract with LAHSA will enable DCFS to contract out the Independent Living Program (ILP) transitional housing services to ensure premium care for transitional age youth and to provide for the continuation of life skills training, support services and housing. These services target the former Foster/Probation ILP Transitional Age Youth (TAY) and are in accordance to the John H. Chafee Foster Care Independence Act. Additionally, these services will enhance TAY's lives and assist them in becoming self-sufficient adults per your Board motion on services for ILP emancipating youth.

The existing ILP transitional housing services is through a Memorandum of Understanding (MOU) between DCFS and the Community Development Commission (CDC), which as the administrative agent oversees the allocated pass-through funds expended to LAHSA. A subsequent Interagency Agreement established between CDC and LAHSA enabled LAHSA to

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The Honorable Board of Supervisors
May 27, 2011
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release a Request for Proposals (RFP) to acquire subcontractors equipped to provide housing services up to a maximum of twenty-four (24) months for approximately one-hundred seventy-five (175) TAYs.

The MOU with CDC expires June 30, 2011. CDC gave notice that it did not wish to continue as an administrative agent, but is willing to continue for an additional three months, through September 30, 2011, so that DCFS has sufficient time to develop a replacement contract with LAHSA.

The projected start date for the sole source contract with LAHSA is October 1, 2011, or upon the date of execution by your Board, whichever is sooner. The initial contract period with LAHSA is for 9 months, through June 30, 2012, with the option to extend two additional twelve month periods. The Maximum Annual Contract Sum for the first nine months is \$1,507,782, and the Maximum Annual Sum for the option years is \$2,010,376. The Contract will be financed using 100% federal Independent Living Program funds, with no net County cost. The Maximum Contract Sum is \$5,528,534 if all options are exercised.

If you have any questions or require additional information, please contact me or your staff may contact Aldo Marin, Board Liaison, at (213) 351-5530.

JC:CMM:AM
KAF:SN:mn

c: Chief Executive Officer
Executive Office, Board of Supervisors
County Counsel